



Name of the school KEDGE Business School
Dean Dr Thomas FROELICHER
General website www.kedgebs.com
International Student Office website www.kedgebs.com/en/home/i-am-exchange-student
Erasmus code F BORDEAU 57

	Bordeaux Campus	Marseille Campus	Toulon Campus
Mailing address	680 cours de la Libération 33405 Talence Cedex (France)	Rue Antoine Bourdelle Domaine de Luminy BP 921 13288 Marseille Cedex 9 (France)	Campus de le Grande Tourrache, 450 av François Arago CS 90262 83078 Toulon cedex 9 (France)
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Email address	incoming.bordeaux@kedgebs.com	incoming.marseille@kedgebs.com	francoise.jegou@kedgebs.com

International Student Office

International Student Office Manager

Ms Laurence BOITEUX
 Tel. +33 (0) 556 842 272
laurence.boiteux@kedgebs.com

	Bordeaux Campus	Marseille Campus	Toulon Campus
Office Manager	<p>Ms Marie ACKER Tel. +33 (0) 556 84 63 32 marie.acker@kedgebs.com</p>	<p>Ms Stephanie DAVIDSON Tel. +33 (0) 491 827 915 stephanie.davidson@kedgebs.com</p>	
Incoming Students	<p>Ms Amandine GHERARDI Coordinator All incoming students Tel. +33 (0) 556 84 63 17 incoming.bordeaux@kedgebs.com</p>	<p>Ms Frédérique MARY & Ms Magaly DAO Coordinators Americas, Asia, Africa & Middle East, India & Oceania Tel. + 33 (0) 491 827 978 incoming.marseille@kedgebs.com</p>	<p>Ms Françoise JEGOU Coordinator All incoming students Tel + 33 (0) 494 918 262 francoise.jegou@kedgebs.com</p>
	<p>Ms Géraldine YON Support incoming activities Tel. +33 (0) 556 84 63 46 incoming.bordeaux@kedgebs.com</p>	<p>Mr. Thomas MALISCHEWSKI Coordinator Europe Tel. +33 (0) 486 94 96 29 incoming.marseille@kedgebs.com</p>	

	Bordeaux Campus	Marseille Campus	Toulon Campus
Outgoing Students	Ms Isabelle MORENO Coordinator Africa, Middle-East, Eastern and Western Europe Tel. + 33 (0) 556 84 22 51 isabelle.moreno@kedgebs.com	Ms Corinne MARCELLI Coordinator Southern Europe & South America Tel. +33 (0) 491 827 908 Isomarseille@kedgebs.com	Ms Françoise JEGOU Coordinator USA Tel + 33 (0) 494 918 262 francoise.jegou@kedgebs.com
	Ms Isabelle CONRAD Coordinator Asia (except China), North America (except USA) and Oceania Tel. + 33 (0) 556 84 63 14 isabelle.conrad@kedgebs.com	Mr Pierre PETROSINO Coordinator Northern Europe & China Tel. + 33 (0) 491 827 949 Isomarseille@kedgebs.com	
		Mr Karim Abid Support Outgoing Activities Tel. : +33 (0)486 949 638 Isomarseille@kedgebs.com	
Overseas Campuses	Ms Sophie DE SAINT AUBERT Project Manager Tel. +33 (0) 556 84 55 86 sophie.desaintaubert@kedgebs.com	Mr Thomas MALISCHEWSKI Overseas campuses activities coordinator Tel. +33 (0) 486 94 96 29 Thomas.malischewski@kedgebs.com	
Short Term programmes		Ms Catherine ROSSINES Coordinator Tel. +33 (0) 491 827 904 short-terms@kedgebs.com	

International Development Department

International Development Department	
Ms Cynthia ZOUBIR Head of International Development Tel. +33 (0)491 827 965 cynthia.zoubir@kedgebs.com	Ms Florence MOREL International Development Manager Tel. +33 (0)491 827 856 florence.morel@kedgebs.com

Nomination/Application Procedure:

	First Semester – Fall 2016	Second Semester – Spring 2017
Semester dates	September – December <i>Including orientation days & examinations</i> <i>For exact calendar, please refer to the Programme Annex document</i>	January – early June <i>Including orientation days & examinations</i> <i>For exact calendar, please refer to the Programme Annex document</i>
Nomination Deadline	April 15 th , 2016	September 15 th , 2016
Application Deadline	May 15 th , 2016	October 15 th , 2016
Nomination procedure	An e-mail sent by the outbound students coordinator at the home institution including: (please use the KEDGE BS Nomination Form provided) <ul style="list-style-type: none"> - Students' gender, first and last names - Birth date - Email address - Official level in the home institution during the study abroad period - Period of study - KEDGE BS campus to which the student is selected (Bordeaux, Marseille, Toulon) Nominations to Bordeaux campus must be sent to incoming.bordeaux@kedgebs.com Nominations to Marseille campus must be sent to incoming.marseille@kedgebs.com Nominations to Toulon campus must be sent to francoise.jegou@kedgebs.com	

<p>Application procedure & required documents</p>	<p>Once nominated by their home institution, applicants to Bordeaux and Marseille need to apply via our online application: <i>link to be communicated in April 2016</i> Applicants to Toulon will fill in a paper application form.</p> <p>Students need to upload on the online application the following required documents:</p> <ul style="list-style-type: none"> - Copy of passport (non-European students) or national identity card (European students) - Official university transcripts in French or English - Students willing to take courses taught in English (non-native English speakers only): TOEFL score copy (minimum 79 IBT or 550) or IELTS score copy (minimum 6.0) – or a letter from the home institution certifying that the students' level is equivalent to these scores - Students willing to take courses taught in French (non-native French speakers only): document (or letter from the home institution) stating that the student has a minimum a B2 level according to the European Common Framework of Reference.
<p>Acceptance Letters</p>	<p>Acceptance letters will be sent only to the students needing to apply for a French student visa. No acceptance letter will be delivered to students not needing a visa unless requested.</p>
<p>Health Insurance</p>	<p>In order to be registered at KEDGE BS, the students will have to provide one of the following health insurance certificates once they receive their login and password on www.campusvirtuel.net :</p> <ul style="list-style-type: none"> o Students coming from an European Union Institution: copy of the European Health Insurance Card <i>Students from the E.U. not holding a European Health Insurance card must provide a letter from their private insurance company, certifying that they benefit from a health insurance coverage with no limitation in amount for the length of their stay in France, OR must register with the French national health insurance</i> o Students from Québec: copy of the SE-401-Q-106 form o Students being 28 or older on September 30th of the 2016/2017 academic year: proof of a health insurance with unlimited coverage for medical expenses and hospitalisation during his/her stay in France o Students studying at KEDGE BS for a maximum of 3 months: EU insurance card or proof of a health insurance with unlimited coverage for medical expenses and hospitalisation during his/her stay in France o All other students or students not providing the required certificate will have to subscribe to the compulsory French National Health Insurance "Sécurité Sociale" upon their arrival at KEDGE BS (€215) which will cover them from Oct. 1st the earliest. <i>Students starting their courses before October 1st must, in addition, get a personal health insurance for the month of September and submit a copy of this insurance before their arrival in Bordeaux.</i>

Academic Programme Information



<p>Level / Courses / Programmes offered</p>	<p>Bordeaux Campus:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Undergraduate <ul style="list-style-type: none"> - KEDGE Bachelor (2nd year Bachelor students) - Master In Management (3rd and 4th year Bachelor students) <input checked="" type="checkbox"/> Graduate <ul style="list-style-type: none"> - Master in Management - EBP International (open to EBP International partner institutions only) 	<p>Marseille Campus:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Undergraduate <ul style="list-style-type: none"> - KEDGE Bachelor (2nd year Bachelor students) - CESEMED (2nd, 3rd and 4th year Bachelor students) <input checked="" type="checkbox"/> Graduate <ul style="list-style-type: none"> - Master in Management 	<p>Toulon Campus:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Undergraduate <ul style="list-style-type: none"> - Ingénieur d'Affaires - KEDGE Design School <input checked="" type="checkbox"/> Graduate <ul style="list-style-type: none"> - Ingénieur d'Affaires - KEDGE Design School (Master 1st year) - MSc Innovation & Design Thinking
	<p>List of courses, Course Load, Language of Instruction, Academic Calendar, Course Registration Procedure: please download the corresponding Programme Annexes on: http://www.kedgebs.com/en/academic-information</p>		

Overview of academic programmes offered on the Bordeaux, Marseille and Toulon campuses, according to the level that the students would be during their mobility period at KEDGE Business School:



Courses taught in French are offered



Courses taught in English are offered

FALL = September – December



The number of credits offered in this language is of less than 30 ECTS

SPRING = January – June

		BORDEAUX CAMPUS			MARSEILLE CAMPUS		
		KEDGE Bachelor Professional Bachelor	Master in Management intermediate courses	Master in Management advanced courses	KEDGE Bachelor Professional Bachelor	CESEMED International Bachelor	Master in Management
2 nd year Bachelor students →	FALL						
	SPRING						
3 rd year Bachelor students →	FALL						
	SPRING						
4 th year Bachelor students →	FALL						
	SPRING						
Master students →	FALL						
	SPRING						

		TOULON CAMPUS							
		INGENIEUR D'AFFAIRES			KEDGE DESIGN SCHOOL <i>Attention: Only open to students with an educational background in Design</i>				
		Undergraduate	Graduate		Undergraduate		Graduate		
		L3 courses (Semesters 5 & 6)	M1 courses (Master 1 st year)	M2 courses (Master 2 nd year)	L1 courses (Semesters 1 & 2)	L2 courses (Semesters 3 & 4)	L3 courses (Semesters 5 & 6)	M1 courses (Master 1 st year)	MSc Innovation & Design Thinking (Master 2 nd year)
2 nd year Bachelor students →	FALL								
	SPRING								
3 rd year Bachelor students →	FALL								
	SPRING								
4 th year Bachelor students →	FALL								
	SPRING								
1 st year Master students →	FALL								
	SPRING								
2 nd year Master students →	FALL								
	SPRING								

More information on each programme (list of courses, calendar of the semester, etc.) to be found on : www.kedgebs.com/en/academic-information > select the campus of your choice > then, select the programme of your choice

<p>Short Term Programmes (Marseille Campus)</p>	<ul style="list-style-type: none"> ✓ Sport & Event Management - For undergraduate & graduate students (June 13 – June 30, 2016) Nomination deadline Feb. 15 - This programme requires a min of 12 participants. ✓ Sustainable Development & Social Responsibility - For undergraduate upper level students (June 20 - July 15, 2016) ✓ Cross Cultural Negotiation - For undergraduate students (June 27 - July 21, 2016) <p>Application deadline: April 15, 2016 Visit our Website and contact us on short-terms@kedgebs.com</p>
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Practical Information

Visa	<p>Students coming from the following countries for a stay of at least 3 months in France must apply for a French student visa through an online application via Campus France: Algeria, Argentina, Benin, Brazil, Burkina Faso, Cameroon, Chile, China, Colombia, Congo (Brazzaville), South Korea, Ivory Coast, Gabon, Guinea, India, Indonesia, Japan, Lebanon, Madagascar, Mali, Morocco, Mexico, Peru, Russia, Senegal, Taiwan, Tunisia, Turkey, United States of America and Vietnam</p> <p>Students coming from other non-European countries, have to contact their closest French consulate or Embassy in order to determine whether they need to apply for a visa and what type of visa they are required to apply for, for their studies in France.</p> <p>Upon arrival in France: International students holding a "Visa Long Séjour" VLS/TS, with the following statement on their visa: "CESEDA R311-3 6⁰" must register with the OFII (Office Français de l'Immigration et de l'Intégration). KEDGE BS will provide help to the students in this process</p>	
International Students Associations	<p>The Interact (in Marseille) Melting Potes (in Bordeaux) and Welcome (in Toulon) student associations support the International Student Office in facilitating the integration of International students at KEDGE BS throughout the year by organising events and providing support to the Students.</p> <p>They will automatically contact the International Students before their arrival at KEDGE BS.</p>	
Pick-up assistance and support upon arrival	<p>Interact (in Marseille), Melting Potes (in Bordeaux) and Welcome (in Toulon) will offer a free pick-up service at the beginning of each semester.</p> <p>In Bordeaux, the service is offered from Bordeaux-Mérignac Airport or Bordeaux-St Jean train station.</p> <p>In Marseille: the service is available from the Marseille Saint-Charles train station (downtown). From the airport, students need to take a bus shuttle - 8.20€ approx., which will drive them to the Saint-Charles train station.</p> <p>In Toulon, the service is available from Toulon train station (downtown) or from Toulon-Hyères airport</p> <p>Pick-up reservations will have to be made in advance. More information will be sent to the students before their arrival.</p>	
Accommodation	<p>Bordeaux Campus:</p> <p><input checked="" type="checkbox"/> Off-Campus</p> <p>It is strongly recommended to book accommodation <u>before</u> arrival.</p> <p>A link to an online housing application is sent to all incoming students in due time.</p> <p>The school does not own dormitories on the Bordeaux campus but works in close contact with state-owned residences, private residences, and private landowners in Talence, Bordeaux, and the surrounding area.</p> <p>For more information on housing options, please download the "Bordeaux Campus International Students Handbook" on: http://www.kedgebs.com/en/practical-information</p> <p>We also invite you to subscribe to the "KEDGE Immo Bordeaux" Facebook group on which several offers can be posted from other KEDGE BS Students</p> <p>Housing Support Contact: logementbordeaux@kedgebs.com +33 (0) 556 84 63 26</p>	<p>Marseille Campus:</p> <p><input checked="" type="checkbox"/> On-Campus <input checked="" type="checkbox"/> Off-Campus</p> <p>Students are eligible to register for on-campus housing or are given assistance in finding off-campus accommodation.</p> <p>A link to an online housing application is sent to all incoming students in due time.</p> <p><u>On-Campus:</u> Spaces in residences are very limited (especially during the Fall semester) and only cover 20% of the exchange student's demand. We cannot guarantee that all international students will be living on-campus.</p> <p><u>Off-Campus</u> As spaces in on-campus residences are limited many international students live off-campus. The office provides assistance for off-campus accommodation.</p> <p>For more information on housing options, please download the "Marseille Campus International Students Handbook" on: http://www.kedgebs.com/en/practical-information</p> <p>Students are also invited to join the "KEDGE Immo Marseille" Facebook group on which several offers can be posted from other KEDGE BS Students</p> <p>Housing Support Contact: logementmarseille@kedgebs.com</p>

	<p>Toulon Campus:</p> <p><input checked="" type="checkbox"/> On-Campus <input checked="" type="checkbox"/> Off-Campus</p> <p>Students are eligible to register for on-campus housing or are given assistance in finding off-campus accommodation. A link to an online housing application is sent to all incoming students in due time.</p> <p><u>On-Campus:</u> Hall of residence on the Campus. We cannot guarantee that all international students will be living on-campus.</p> <p><u>Off-Campus:</u> The Welcome Association provides assistance for off-campus accommodation.</p> <p>Students are also invited to join the Facebook group on which several offers can be posted from other KEDGE BS Students: https://www.facebook.com/kedgebs.toulon?ref=ts&fref=ts</p> <p>Contact information: Francoise.jegou@kedgebs.com / 33 (0)4 94 91 82 62</p>																																				
<p>Estimated Expenses (in euros)</p>	<p>Monthly fees</p> <table border="1" data-bbox="443 607 1468 853"> <thead> <tr> <th></th> <th>Bordeaux</th> <th>Marseille</th> <th>Toulon</th> </tr> </thead> <tbody> <tr> <td>Accommodation</td> <td>350 € to 700 € (depending on location, size and length of the stay)</td> <td>380€ to 680€ (depending on location, size and length of the stay)</td> <td>350€ to 700€ (depending on location, size and length of the stay)</td> </tr> <tr> <td>Food</td> <td>250 €</td> <td>250 €</td> <td>250 €</td> </tr> <tr> <td>Public Transportation</td> <td>40 €</td> <td>40 €</td> <td>40 €</td> </tr> <tr> <td>Personal Expenses</td> <td>150 €</td> <td>150 €</td> <td>150 €</td> </tr> </tbody> </table> <p>One-time fees upon arrival</p> <table border="1" data-bbox="443 1003 1468 1305"> <thead> <tr> <th></th> <th>Bordeaux</th> <th>Marseille</th> <th>Toulon</th> </tr> </thead> <tbody> <tr> <td>Health Insurance Plan (for the students concerned - see Health Insurance paragraph)</td> <td>215 €</td> <td>215 €</td> <td>215 €</td> </tr> <tr> <td>OFII registration (for the students holding a visa with the mention: CESEDA R311-3 9°)</td> <td>About 60 €</td> <td>About 60 €</td> <td>About 60 €</td> </tr> <tr> <td>International Students Association (optional)</td> <td>15 euros</td> <td>To be confirmed</td> <td>N/A</td> </tr> </tbody> </table> <p>Students are usually not required to buy books.</p>		Bordeaux	Marseille	Toulon	Accommodation	350 € to 700 € (depending on location, size and length of the stay)	380€ to 680€ (depending on location, size and length of the stay)	350€ to 700€ (depending on location, size and length of the stay)	Food	250 €	250 €	250 €	Public Transportation	40 €	40 €	40 €	Personal Expenses	150 €	150 €	150 €		Bordeaux	Marseille	Toulon	Health Insurance Plan (for the students concerned - see Health Insurance paragraph)	215 €	215 €	215 €	OFII registration (for the students holding a visa with the mention: CESEDA R311-3 9°)	About 60 €	About 60 €	About 60 €	International Students Association (optional)	15 euros	To be confirmed	N/A
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<p>Miscellaneous</p>	<ul style="list-style-type: none"> ✓ Personal laptop strongly recommended (compulsory for most courses) ✓ Information about studying and living in France: www.campusfrance.org/en ; www.diplomatie.gouv.fr/en ✓ Practical Information for KEDGE BS International Students (incl. International Student Handbook to be downloaded): http://www.kedgebs.com/en/practical-information ✓ Public transportation <ul style="list-style-type: none"> ○ in Bordeaux www.infotbc.com ○ in Marseille www.rtm.fr ○ in Toulon www.reseaumistral.com ✓ Tourist information <ul style="list-style-type: none"> ○ in Bordeaux and surrounding area : www.bordeaux.fr ; www.bordeaux-tourisme.com ○ in Marseille and surrounding area: www.marseille-tourisme.com/en/ ; www.visitprovence.com/en ○ in Toulon and surrounding area: http://toulontourisme.com/ ✓ KEDGE BS International Students Facebook groups: <ul style="list-style-type: none"> ○ Bordeaux : https://www.facebook.com/groups/642428952489102/ ○ Marseille: https://www.facebook.com/groups/718924114797741/ 																																				